

**FINANCE COMMITTEE MEETING**  
Tuesday, February 14, 2017 – 5:00 P.M.  
MUNICIPAL BUILDING COUNCIL CHAMBERS  
**AGENDA**

1. Call to Order and Roll Call
2. Public Comments and/or Communications
3. Approval of Minutes – January 10, 2017
4. Administrator’s Report
5. Finance Director’s Report
6. Review of:
  - a. Treasurer’s Report (City Investments) for December, 2016
  - b. Bank Reconciliation
  - c. Financial Statements for December, 2016
  - d. Warrant 17-01
  - e. Professional Services over \$5,000 not previously approved under contract
7. Consider proposal from Vandewalle & Associates for development of a Parks and Open Space Plan, including development plans for three parks as identified in the proposal, and use of a Digital Mapping Tool for soliciting public input, at a cost of \$27,085.
8. Consider Mill Pond Recreation Center restrooms renovations contract in the amount of \$49,895 with a 10% contingency of \$4,990 to GlenFern Construction of Lake Geneva, WI.
9. Consideration of range adjustments and merit increases for non-represented regular employees.
10. Consider Highway 50 Watermain Replacement Engineering Services Agreement for a not-to-exceed amount of \$26,600 with Baxter & Woodman.
11. Consider 2017 Engineering Services Agreement at a \$75 per hour fixed rate with Baxter & Woodman.
12. Consider Street Department equipment replacement purchase of a 5-yard dump truck chassis from Lakeside International of Milwaukee, WI for \$90,354; and the dump box, plows, and sander from Northland Equipment out of Janesville, WI for \$73,216.
13. Consider approval of the purchase of crack filling materials from Sherwin Industries in the amount of \$7,410.
14. Consider approval of the purchase of a replacement Sharp copy machine for the Police Department from Rhyme for an amount not to exceed \$6,664.

15. Consider approval of the proposal from BKS for services and equipment related to the Pro Phoenix Installation at a not-to-exceed time and material cost of \$7,200 and equipment cost of \$2,300

16. Consider Software License and Support Agreement with Pro Phoenix Software at a total not-to-exceed cost of \$132,845.

17. Future Agenda Items

- Consideration of waiver of fee for periodic use of lower level office space for calling shut-ins in conjunction with the Telecare Program

18. Adjourn

Posted \_\_\_\_\_ By: Susan Kitzman, City Clerk

**\*\*Note: A quorum of the members of the City Common Council who are not also Committee members may be in attendance to gather information and participate in discussion about an issue over which they have decision making ability. This may constitute a meeting of the Common Council pursuant to State ex rel. Badke vs. Greenfield Village Board, 173 Wis. 2d 553, even though the Common Council will take no formal action at this meeting. This meeting must be noticed appropriately and is intended to comply with the requirements of Badke and the Wisconsin Open Meetings Law.**

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's office at 262-728-5585 with as much advance notice as possible.