

## PUBLIC WORKS COMMITTEE MINUTES

November 25, 2014

**Call to Order:** Vice Chairman Phillips called the regular meeting of the Public Works Committee to order at 5:35 p.m.

**Roll Call:** The following members were present: Vice Chairman Phillips and Alderman Schroeder. **Absent:** Alderman Stebnitz. **Also Present:** Director of Public Works Wendorf and Public Works Secretary Hackett.

**Comments from Citizens and/or Communications:** Director of Public Works Wendorf mentioned to the Committee that there should be a public informational meeting in January regarding the upcoming street projects for 2015.

**Approval of Minutes – September 23, 2014:** Alderman Schroeder moved to approve the minutes of September 23, 2014. The motion was seconded by Vice Chairman Phillips and carried unanimously.

**Consider design options for 2015 Streets Program:** Director of Public Works Wendorf informed the Committee that Baxter & Woodman is preparing the preliminary drawings for the roadway projects for next year and provided a memo in the packet outlining some site items that need to be addressed in the planning process.

Sugar Creek Street from Racine Street to north of Barnes Street is scheduled for repaving and is eligible for a grant through the Local Road Improvement Program. In order to receive funding, installation of sidewalk and bike paths will need to be included. A drawing was provided to show the gaps of sidewalk along this proposed project. There is currently no parking allowed on the west side of the road and the width of the road should fit all of the improvements. Any assessments would go to Finance Committee.

Herman Street from Geneva Street to south of Phoenix Street will have tree issues if we widen to a 40' width. A 36' width would have less impact and is the minimum width. Also staff is suggesting waiving the installation of sidewalks.

**Consider drainage easement for 600 block of Herman Street:** Director of Public Works Wendorf noted that the south end of Herman Street is lower than Phoenix Street and there is no way for the water to drain, so this section of roadway will need a subsurface piping system. Staff has sent letters to the two property owners on the west side of Herman Street where an easement is needed and also a letter was sent to the three properties along Phoenix Street where this would be installed which there is already an easement. Mr. Wendorf has only heard from one property owner who lives on Phoenix Street.

After discussion, Alderman Schroeder moved that a Relocation Order be drafted for the consideration by the Common Council, for establishment of easements to allow for storm drainage piping for the 600 block of Herman Street. The motion was seconded by Vice Chairman Phillips and carried unanimously.

**Consider revised Project Agreement for the Borg Road WIDOT bridge replacement:** Director of Public Works Wendorf informed the Committee that a copy of the revised State/Municipal Project Agreement for the Borg Road Bridge Replacement was included in the packet. This proposed agreement would include an 80/20 cost-share range that would increase from \$90,000 to \$115,524 for the local amount, but will not cost as much if the City were to stay with the current agreement.

After discussion, Alderman Schroeder moved to recommend to the Finance Committee and Common Council that the City enter into this second revision to the State/Municipal Agreement dated November 10, 2014 with a local share amount of \$115,524. Vice Chairman Phillips seconded the motion and carried unanimously.

**Consider L.E.D. bulb replacement for the downtown street light fixtures:** Director of Public Works Wendorf stated that Ingersoll & Company loaned three bulbs, two of which were put in on the south side and the other on the north side of the 100 block of Walworth Avenue. These are a whiter light than the existing. The Police Department likes the white light and the Downtown Business Association likes the warmer color. Mr. Wendorf had provided a memo explaining the budget impact and just does not see a payback at this time to change out the fixtures.

Todd Ingersoll spoke on behalf of his company and really wants to work with the City and believes they can come up with the numbers Mr. Wendorf is looking for in order to show a payback over time.

After discussion, Mr. Ingersoll will be in contact with some updated information so a decision can be decided prior to the end of the year.

**Update on design and schedule of the WIDOT Highway 50 reconstruction project:** Director of Public Works Wendorf updated the Committee on the status of this project from a recent meeting that he had attended. The construction schedule is tentatively scheduled for 2019. The right-of-way acquisitions are getting closer to being completed and this project could be started as early as 2017 if another project should get dropped. In the meantime, staff is looking at options for the intersection of Wright and Geneva as there is a need for significant repairs. Staff is looking at \$15 to \$20 thousand in repairs and will bring this to Finance Committee. Mr. Wendorf reminded the Committee that the evergreen tree at the corner of Walgreens will be removed and the State is looking to install a safety railing at Wendy's block wall. The project cost is estimated at 5.34 million. The street lights will be upgraded at the City's cost and the Utility will be paying for the watermain.

**Review Public Works Current Project List:** The Committee briefly reviewed and discussed the current project list provided by staff. There will be a meeting on December 15 regarding the facility needs study for the maintenance garage. The street projects this year are coming to a close. The engineer is looking to separate the bid packages for next year's project, one being reconstruction and the other resurfacing. Also looking to separate the Terrace Street and Delbrook parking lot paving as a separate bid, with contractors doing the work at Delbrook in the evening. The weather

warmed up for staff to remove the flags downtown. The shelving had been completed at the Library. Salt use is starting and Mr. Wendorf has responded to concerns he had with regards to information he received for the HWY 11 project from Turtle Creek Drive to HWY 14.

**Suggested Future Agenda Items:** None.

**Adjourn:** There being no further business to come before the Public Works Committee, the meeting adjourned at 6:25 p.m. upon a motion by Alderman Schroeder, seconded by Vice Chairman Phillips, and unanimously carried.

Terri Hackett  
Public Works Secretary

These are not official minutes until approved by the Public Works Committee.